

NOTICE OF PUBLIC MEETING

The Management Committee for the Downtown Plano Public Improvement District will meet on May 9, 2017 at 4:00 PM in the Executive Conference Room in Suite 355 at the Plano Municipal Center (1520 K Avenue).

AGENDA

1. Call to Order
2. Public Comments – The Management Committee will hear comments of public interest. Specific factual information, explanation of current policy, or clarification of the Management Committee’s authority may be made in response to an inquiry. Any other discussion or decision must be limited to a proposal to place the item on a future agenda.
3. Approval of Minutes for the April 11, 2017 Meeting
4. Reports from Historic Downtown Plano Association (HDPa) and from City of Plano on PID Funded Activities
5. Discuss Mural Restoration Fund Proposal
6. Approval of Night Out on 15th Expenditure(s) Exceeding \$5,000
7. Items for Future Discussion
8. Adjourn

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**DOWNTOWN PLANO PUBLIC IMPROVEMENT DISTRICT
MANAGEMENT COMMITTEE**

MINUTES

April 11, 2017

Members Present

Bonnie Shea, Chair
Carolyn Snow
Mona Crider
Misty Miller
Mirna Lynch
Lyndsey Leon

Members Absent

Denise Clutson
Sean Teele
Chris Kelly
Ashley Allen
Carrie Goodman

Staff

Jack Carr, Deputy City Manager
Peter Braster, Director of Special Projects
Kendra Cobbs, Senior Planner

Other Attendees

Alex Hargis, Executive Director of Historic Downtown Plano Association (HDP
Terry Goossen, Bedrock Manufacturing Co.

Call to Order

Chair Shea called the meeting to order at 4:03 PM in the Executive Conference Room, Suite 355 of the Plano Municipal Center, 1520 K Avenue. A quorum was present.

Public Comments

Mr. Goossen was present to discuss his concerns about upkeep of the City trash compactor facility on into the summer months. Mr. Goossen's office is in the rear of the Shinola building, 1029 E. 15th Street.

Mr. Hargis stated that there is group consensus that a downtown shuttle program will be ineffective, therefore they would like to explore expanding the valet program. The group would like to add off-site lots, and Saturday and Sunday lunch service.

Downtown property owners request that a mural restoration fund be added to the agreement between the Plano Art Association and the property owners. This funding would remain in an escrow account until it may be needed. Mr. Hargis questioned if PID funds could be used for the escrow account.

Agenda Item #3 – Approval of Minutes for March 14, 2017 Meeting

Ms. Snow made a motion to approve the minutes. The motion was seconded by Ms. Lynch. The minutes were approved by unanimous vote.

Agenda Item #4 – Reports from HDPa and City of Plano on PID Funded Activities

Chair Shea handed out and reviewed financial reports for the HDPa. Distributed copies of the PID’s balance sheet and income statement, also revenues and expenses were reviewed. See attached summaries.

Agenda Item #5 – Discuss Downtown PID Timeline

Ms. Cobbs stated that the prepared timeline shows the extension process starting in June with HDPa reaching out to PID property owners. HDPa will also develop a PID report and schedule meetings to present to owners. Once outreach to property owners culminates through the summer, Ms. Cobbs explained that the timeline was the same in the fall as it was for the PID renewal last year.

Ms. Snow asked if the deadline for property owners to return petitions similar to the timeframe used in 2014. Ms. Cobbs replied that it was. Ms. Snow recommended and the committee agreed that the deadline for receiving petitions should be changed to August 31st rather than September 11th.

Chair Shea proposed that the City Council public hearing listed for October 23rd be prior to the executive and management committee meeting, during which time the service plan is developed.

Mr. Carr asked if the committee wanted to expand the PID boundary. Ms. Snow reminded everyone that expansion requires a certain percentage of property owners agreeing to participate. Ms. Cobbs stated that during outreach the committee could gauge additional interest then. The committee agreed to start outreach on June 13th.

Agenda Item #6 – Items for Future Discussion

Ms. Lynch asked for additional discussion on the mural restoration fund. Mr. Hargis mentioned that there will be expenses that need to be approved for Night Out on 15th.

Ms. Snow asked about an update on the lighting project. Ms. Crider said research is still ongoing; Mr. Braster said an update is forthcoming.

Agenda Item #7 - Adjourn

Chair Shea requested a motion for the meeting to be adjourned. Ms. Lynch made the motion, Ms. Snow seconded the motion. The meeting was adjourned at 4:35 PM.

Bonnie Shea, Chair

2017 PID Extension Timeline

June 13 th	HDDPA create activity report and pursue outreach to PID property owners
July (TBD)	HDDPA presentation to property owners
August 1 st	HDDPA mail PID petitions
August 31 st	Deadline to receive petitions
September 5 th	City Secretary receive PID petitions, petitions verified
October 9 th	City Council public hearing on extending PID
October 10 th	Executive & Management Committee develop Service Plan & Assessment Plan
November 14 th	Advisory Board recommend a Service & Assessment Plan to Council
November 20 th	Council approve Service Plan & Assessment Plan, authorize preparing assessment roll
December 4 th	Council public hearing on assessment